

## Record of officer decision

<b>Decision title:</b>	U/003129: Serving of a S235 notice under the Housing Act 2004
<b>Date of decision:</b>	16 September 2020
<b>Decision maker:</b>	Environmental Health Manager
<b>Authority for delegated decision:</b>	Economy and Place Scheme of Delegation – Item 70
<b>Ward:</b>	Greyfriars
<b>Consultation:</b>	Police / Fire and Rescue Service
<b>Decision made:</b>	To serve a S235 notice under the Housing Act 2004 to require documents in relation to a property in Greyfriars, Hereford
<b>Reasons for decision:</b>	To fulfill the council's statutory duty as the enforcing authority under the <b>Housing Act 2004</b> following identification of an offence and / or to secure compliance.
<b>Highlight any associated risks/finance/legal/equality considerations:</b>	None.
<b>Details of any alternative options considered and rejected:</b>	Having reviewed in line with the Council's enforcement policy, the officer did not consider informal action appropriate in the circumstances.
<b>Details of any declarations of interest made:</b>	None.

Signed ..... **Date: 16 September 2020**